**REMOVAL OR VARIATION OF A CONDITION APPLICATION FOLLOWING THE GRANT OF PLANNING PERMISSION**

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| **REQUIREMENTS** | **Included**  **Y/N** | **If not, why not** |
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| **Completed application form, signed, and dated** |  |  |
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| **Completed Ownership Certificate (A, B, C, or D as appropriate)** |  |  |
|  |  |  |
| **Correct fee** |  |  |
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| **Location Plan**   * At a scale of either 1:1250 or 1:2500 * Based on an up-to-date Ordnance Survey map * North point to be clearly shown * Application site edged in red * Other land in the ownership of the applicant and adjoining the application site or nearby should be edged in blue * Where possible at least two named roads should be shown |  |  |
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| **Planning Statement setting out the full basis of the application** |  |  |
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| **Full suite of drawings/plans as per the host permission** (where the proposed removal or variation of condition affects the approved drawings/plans, which includes streetscape drawings) |  |  |
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| **Marketing report** (where the application concerns the removal of an occupancy condition) |  |  |
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| **Preliminary ecological appraisal / subsequent survey** (required where appraisal/survey(s) accompanying the host permission is more than 2 years old) |  |  |
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| **Arboricultural impact assessment** (required where the assessment/survey(s) accompanying the host permission is more than 5 years old) |  |  |
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| **Updated documents** (required where the proposed removal/variation of a condition represents a material change to the originating documents supporting the originating grant of planning permission) |  |  |

22/12/2022