



**South
Derbyshire
District Council**

Application for a Street Trading Consent

Special Events Consent

SECTION 1 – APPLICANT DETAILS N.B. This person will be the main point of contact for all traders.	
Applicant Details	
Title (please tick): Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other <input type="checkbox"/> (please state):	I am 18 years old or over. Please tick: Yes <input type="checkbox"/> No <input type="checkbox"/> Date of Birth:
Surname: Any previous surnames:	Forenames:
Position/Role in the business:	
Home Address: Postcode:	Telephone numbers: Daytime: Evening: Mobile: Email address (if you would prefer us to correspond with you by email):
SECTION 2 – DETAILS OF THE CONSENT REQUIRED (Please continue on a separate sheet, if necessary)	
Please state the location(s) of all traders (please include a map showing the location(s))	

<p>Please provide the names and addresses of each individual trader.</p>	
<p>Please provide details of what each trader intends to sell/trade:</p>	
<p>On what date(s), do you wish to trade on:</p>	
<p>What times do you wish to trade on the above date(s)?</p>	

SECTION 4 – VEHICLE DETAILS
(Please continue on a separate sheet, if necessary)

Please provide details of all vehicles/trailers intended to be use.

Registration Number	Description	MOT/insurance expiry date
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SECTION 6 - DECLARATION

The information contained in this form is true and accurate to the best of my knowledge and belief. I am aware that it is an offence to make a false statement in, or in connection with, this application.

Signed:	Name:	Date:
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Signed:	Name:	Date:
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Checklist – please ensure the following are submitted with your application form:

- Plan indicating the proposed location of all traders
- Public liability insurance certificate for each trader
- Relevant food hygiene qualification (if trading food) for each trader
- Proof of food registration (if trading food) for each trader
- Letter of permission from the Cultural Services Department
- Fee - £179

Privacy Notice

How is your information used?

We collect information to assess your suitability to be issued with a consent. We may also use

your contact details in the event that we need to contact you in relation to your consent.

Who has access to your information?

Information is shared with other regulatory and enforcement authorities including, but not limited to, other Council services; Councillors; the Police; the Fire Authority; Trading Standards; HM Revenues and Custom; and other local authorities when allowed to by law for the purposes of the administration and enforcement of authorisations, and for the purposes of the prevention and detection of crime, public safety, public health, protection of the environment and prevention of fraud.

Certain information about consents (including in particular your name and the address of any premises to which a licence applies) may be published on a public register on our website when we are required to by law. Consents that have to be determined by our Councillors will be published in minutes on our website.

For further information about how your personal information will be used, please visit www.south-derbys.gov.uk where you can see a full copy of our privacy notice. Alternatively you can request a hard copy from licensing@south-derbys.gov.uk