POST TITLE Casual Env Ed Project Ranger is CP59 Env Ed Project Facilitator is CL11

DIRECTORATE: Environment & Communities

SERVICE: Cultural & Community Services/ Parks & Green Space/ Environmental Education Project

PRINCIPAL TERMS AND CONDITIONS OF EMPLOYMENT

- 1. This post is not Politically Restricted
- 2. Salary for this post will be Grade:

National Living Wage £12.21 plus holiday pay for training and shadowing Scale 3 (SCP 5) £12.85 plus holiday pay for project delivery

In all other respects, the conditions of service laid down by the National Joint Council for Local Authorities Services Employees as supplemented or amended by the Council will apply.

- 3. The appointment requires ONE months' notice of termination by the employee.
- 4. The hours of work are casual
- 5. A CASUAL User Car Allowance will be payable.
- 6. Holiday entitlement pay will be provided pro-rata for each hour worked and shown as a separate line on pay slips.
- 7. The Local Government Superannuation Scheme is available. All employees aged under 75 contracted for a period in excess of three months are eligible to join the Local Government Pension Scheme (LGPS). **Please note that provided you meet these criteria you will automatically be put into the Pension Scheme unless you opt not to join.** Should you wish to opt out of the scheme you can do so on your first day of employment
- 9. The post will be subject to a six-month probationary period.
- 10. The appointment will be subject to satisfactory medical clearance.
- 11. The appointment will be subject to the receipt of satisfactory references.
- 12. The provisionally selected applicant for this post will be asked to apply for a Disclosure. The post is, therefore subject to a satisfactory Disclosure to the Council. The Council's policy on the Recruitment of Ex-Offenders is included in the application pack. Also included is information on the Rehabilitation of Offenders Act 1974.

The Council is committed to and complies with the Disclosure and Barring Service (DBS) Code of Practice. A copy of this can be obtained from either Human Resources (01283 595789) or the Disclosure web site:

(<u>http://www.homeoffice.gov.uk/publications/agencies-public-bodies/dbs/dbs-checking-</u>service-guidance/cop)

These terms and conditions may change as a result of the Council's single status pay and grading review.