

SOUTH DERBYSHIRE DISTRICT COUNCIL

JOB DESCRIPTION

SERVICE: **Operational Services**

POST TITLE: **Refuse Driver Chargehand**

GRADE: **GRADE 4**

REPORTS TO: **Supervisors**

RESPONSIBLE FOR: **Refuse Loaders**

JOB SUMMARY

To undertake collection of various types of waste and recycling from households, commercial properties and industrial properties utilising a number of collection methods including wheeled bins, bulk items and refuse sacks.

To be responsible for the safe and efficient operation of all allocated vehicles; complying with all applicable driving legislation and agreed practices.

MAIN DUTIES AND RESPONSIBILITIES:

General

Organise the routing of refuse collections in such a way as to minimise cost and our environmental impact.

Be responsible for and supervise any allocated loaders/crew ensuring they comply with safe working practices and undertake loading in a safe and efficient manner.

To ensure adherence to the Council's Health & Safety Policy.

To support, promote and comply with the Council's Equal Opportunities and Fairness Scheme when undertaking the duties of the post.

To comply with the Council's Employee Code of Conduct.

Specific Duties

Complete all refuse collections allocated on a daily basis, within the timescales allowed and in a safe and efficient manner.

Work together with other refuse/recycling crews to ensure the task is finished across all collections for that day.

Deal with queries from the public courteously and in a helpful manner.

Liaise with Customer Services and Contact Centre staff providing collection updates and information to enable responses to be given to the public.

Communicate all work related issues to the Waste & Transport Supervisor.

Undertake a daily walk around vehicle safety check and complete the appropriate paperwork accurately.

Comply with all applicable drivers hour's regulations including the accurate completion of appropriate paperwork.

Ensure that vehicles are loaded safely and do not exceed the legal weight limits for the type of vehicle allocated.

Dispose of all waste collected on the day of collection and at the appropriate disposal site.

Thoroughly clean allocated vehicle on a weekly basis and to ensure that both the exterior and interior of any allocated vehicles meet the appropriate cleanliness standards at all times.

Assist, when necessary, with the loading of the vehicle.

In addition to the above the post holder will be required to undertake other reasonable and relevant occasional duties in connection with refuse and recycling collection including the duties of a Refuse/Recycling Loader.

Date Issued: January 2026

Issued by: Interim Operations Manager