

DERBY HOUSING MARKET AREA JOINT ADVISORY BOARD

9 July 2012

Note of Meeting

Amber Valley Borough Council Offices, Ripley

Present –

Cllr Kevin Parkinson (Chair) – Derbyshire County Council (KP)
Cllr Peter Watson – South Derbyshire District Council (PW)
Cllr Stephen Hayes – Amber Valley borough Council (SH)
Cllr Hardyal Dhindsa – Derby City Council (HD)
Sarah Banks – Derby HMA Growth Point Coordinator (Sarah)
Ian Bowen – South Derbyshire District Council (IB)
Nawaz Khan – Derbyshire County Council (NK)
Steve Buffery – Derbyshire County Council (SB)
Rob Salmon – Derby City Council (RS)
Derek Stafford – Amber Valley Borough Council (DS)
Rob Thorley – Amber Valley Borough Council (RT)
Andrew Waterhouse – Derby City Council (AW)

Apologies –

Nick Hodgson – Derbyshire County Council
Jim Seymour – Derbyshire County Council
Frank McArdle – South Derbyshire District Council
Peter Carney – Amber Valley Borough Council
Christine Durrant – Derby City Council

Welcome & Introductions – Chair, Cllr Parkinson welcomed all to the meeting, the Board introduced themselves to Cllr Dhindsa on his first attendance at the meeting.

Agreed for agenda to commence with items 6 – 10.

Notes of Meeting 26 March 2012 – notes agreed – matters arising covered on the agenda:

07/12 **Members update**

Cllr Parkinson asked Board members to note current work of County IDP group specifically relating to Derbyshire Fire and Rescue Service regarding consultation response to planning applications for new home development only and the installation of 32mm risers. DS added AVBC recent report to their council highlighting potential benefit of this approach in relation to costs for other measures to meet fire safety regulations. Briefing note will be provided for City and districts. Cllr Parkinson emphasised onus upon DFRS on this matter.

County

08/12 **Rail Round –up and transport matters**

Report on issues from JS accepted in his absence. Board agreed to continue to lobby for midland mainline electrification. Board also discussed national Pinch Point programme; proportion of this funding will provide modest improvements to two of Derby City's A38 junctions. Board noted long-term aim remains to secure grade separation to the three A38 junctions around the city. Derby keen to make sure Pinch Point funding will not lower grade separation prioritisation by the Highways Agency position; City to submit statement on this matter. Board also keen for updates on devolution of local major transport scheme progress.

09/12 **HMA Website**

Sarah updated Board on HMA website development. Hosted by Derbyshire County Council, the new pages are expected to be live around the end of July. Agreed notes of Board going forward to be included on website. Cllr Parkinson hopeful other HMAs involving areas of Derbyshire County will be encouraged to have enhanced web presence in the future. Noted single place for HMA information and signposting will be beneficial for forthcoming consultation stages of the aligned core strategies progress.

10/12 **Growth & Transition Fund**

The Board accepted the report on the 2011/12 out turn figures for the growth and transition funding. Projects are encouraged to progress spend to support programme closure process.

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9 July 2012

HMA update reports:

Officers progress report, D2N2 LEP report and HCA programmes update reports accepted by the Board. Noted: D2N2 -Growing Places funding – NK added projects proceeding to due diligence phase have been informed. Projects not progressing also informed. Proposals exceeded funding available -as anticipated. All projects progressing are loan; there is no element of grant. Approaches to support for projects to be developed are being explored. GF successful bid outcome will be published when due diligence process complete, revenue element to be decided at next meeting of D2N2 board.

11/12 Core Strategies progress

AW gave comprehensive update on the progress of the HMA aligned core strategies, including the emerging findings from the Housing Requirement Study which has examined the assumptions on the governments' sub- national population projections (SNPP). The board contributed to the discussion regarding challenging the assumptions within the forecasts and the variations which maybe considered reasonable for the HMA partners.

HMA officers confirmed they are drawing nearer to concluding a HMA housing number to be recommended to both Board and their respective councils which would be followed with recommendation of housing number split between the districts. The recommendations will and based upon a number of considerations including:

ALL

- Economic prospects
- Housing deliverability
- Land availability
- Sustainability
- Green Belt constraints (and impact for neighbouring areas such as Erewash)
- HMA partners economic aspirations
- Duty to co-operate
- Education considerations
- Water related issues
- Transport

DS from Amber Valley also highlighted the potential site at Cinderhill and the role this could play for both the towns within AVBC and the city.

Agreed for details of final consultation information to be circulated for HMA Board member endorsement. A meeting to be called before October 2012 only by exception.

12/12 Any Other Business: None noted.

13/12 Next meeting: Monday 8th October 2012

Time: 2:00pm-4:00pm

Venue: Amber Valley Borough Council

Chair : Cllr Dhindsa –Derby City

Dates for future meetings: Monday – 2:00- 4:00pm Venue - Amber Valley Borough Council

14th Jan 2013 – Chair: Cllr Hayes – Amber Valley

8th April 2013 – Chair: Cllr Watson – South Derbyshire

DERBY HOUSING MARKET AREA JOINT ADVISORY BOARD

Notes of agreed actions – Virtual Meeting 8th October 2012

Papers circulated to:

Cllr Kevin Parkinson– Derbyshire County Council (KP)
Cllr Peter Watson– South Derbyshire District Council (PW)
Cllr Elizabeth Bowley–Amber Valley borough Council (LB)
Cllr Hardy Dhindsa – Derby City Council (HD)
Ian Bowen – South Derbyshire District Council (IB)
Nawaz Khan – Derbyshire County Council (NK)
Steve Buffery – Derbyshire County Council (SB)
Rob Salmon – Derby City Council (RS)
Derek Stafford – Amber Valley Borough Council (DS)
Rob Thorley – Amber Valley Borough Council (RT)
Andrew Waterhouse –Derby City Council (AW)
Nick Hodgson – Derbyshire County Council
Jim Seymour – Derbyshire County Council
Frank McArdle – South Derbyshire District Council
Peter Carney – Amber Valley Borough Council
Christine Durrant – Derby City Council

Action

Notes of Meeting July 2012– notes agreed – matters arising covered on the agenda:

Noted report on County website regarding 32mm riser and sprinkler initiative.

Rail Round –up and transport matters

Report on issues from JS accepted

HMA Growth and Transition Fund

Report by Sarah Banks on update on HMA Growth & Transition Fund, including request for additional allocation of £9559 to South Derbyshire from the Growth Fund capital contingency budget to support financial completion of their Public Realm project.

Noted

Noted
and
Agreed

11/12

Core Strategies progress

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HMA officers confirmed they are drawing nearer to concluding a HMA housing number to be recommended to both Board and their respective councils which would be followed with recommendation of housing number split between the districts. The recommendations will and based upon a number of considerations including:

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- Duty to co-operate
- Education considerations
- Water related issues
- Transport

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JOINT ADVISORY BOARD**

Notes of agreed actions – Virtual Meeting 8th October 2012

12/12 Any Other Business: None noted.

13/12 Next meeting: Monday 14th January 2013

Time: 2:00pm-4:00pm

Venue: Amber Valley Borough Council

Chair : Cllr Dhindsa –Derby City

**Dates for future meetings: Monday – 2:00- 4:00pm Venue - Amber Valley Borough Council
8th April 2013 – Chair: tbc**

DERBY HOUSING MARKET AREA JOINT ADVISORY BOARD

14th January 2013

Note of Meeting

Amber Valley Borough Council Offices, Ripley

Present –

Cllr Hardyal Dhindsa (Chair) – Derby City Council (HD)
Cllr Peter Watson – South Derbyshire District Council (PW)
Cllr Elizabeth Bowley – Amber Valley Borough Council (EB)
Sarah Banks – Derby HMA Growth Point Coordinator (Sarah)
Ian Bowen – South Derbyshire District Council (IB)
Steve Buffery – Derbyshire County Council (SB)
Paul Clarke – Derby City Council (PC)
Rob Salmon – Derby City Council (RS)
Jim Seymour – Derbyshire County Council (JS)
Derek Stafford – Amber Valley Borough Council (DS)
Rob Thorley – Amber Valley Borough Council (RT)
Andrew Waterhouse – Derby City Council (AW)

Apologies

Cllr Kevin Parkinson – Derbyshire County Council
Nawaz Khan – Derbyshire County Council
Nick Hodgson – Derbyshire County Council
Frank McArdle – South Derbyshire District Council
Peter Carney – Amber Valley Borough Council
Christine Durrant – Derby City Council

Welcome & Introductions – Chair, Cllr Dhindsa welcomed all to the meeting, the Board introduced themselves inc Cllr Bowley & Paul Clarke as first attendance at the meeting.

Notes of Virtual Meeting 8th October 2012 – notes agreed – matters arising covered on the agenda:

01/13 Core Strategy Progress:

AW provided brief update on progress on aligned Core Strategy – including summary of strategy outlined in recent Preferred Growth Strategy (PGS) and differences to Regional Spatial Strategy. IB, DS, RT also contributed to discussion: outlining the number of responses to recent PGS Consultation significantly fewer than previous exercises. DCC - 200+ responses received. AVBC – 600+ (approx 200 duplicating same response) plus a petition regarding preferred site at Codnor. However, AVBC procedure for dealing with petitions only applies to non planning matters. SDDC - 320+ responses, noted numbers from certain areas where had expected many response had been surprisingly low. Officers impression is stakeholders/residents aware of consultation and have had opportunity and engaged in process in number of ways and feel have expressed views; at events, workshops, forums previous sessions etc., and therefore not submitted formal written responses. Noted Cllr Dhindsa has had e-petition brought to his attention, however HMA officers confirmed no other to the AVBC petition has yet been submitted. Initial sift of responses has indicated following headline issues:

- Soundness
- Number & location of homes
- Transport
- Education
- Loss of green-space

Cllr Watson queried if discussions ongoing with Erewash regarding location of potential housing growth. Officers clarified Erewash alignment to Nottingham HMA and role of green belt between Derby & Nottingham, latter being significant factor for consideration in allocation for future housing growth. Noted range of views expressed in response to all PGS documents, including location for growth and concerns regarding impact.

AW and officers outlined key areas of each point above and commented on some specific site concerns. Green land and green wedge release noted number of responses. Officers stressed going forward likely face strong pressure by development sector to

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14th January 2013

increase numbers. Noted need to review emerging release data from 2011 census. Action: agreed action to request GL Hearn who undertook Housing Requirement Study to produce response to key points made to PGS and to review /consider any implications resulting from changes to census data.

Officers also outlined major issues regarding transport and indicated extent of remaining information required to support key decision process regarding mitigation measures for inclusion in final strategy –which have implications for deliverability, viability, developer contributions, CIL discussions etc. Noted some information needed to support decision making process is to be supplied by developers etc., whilst officers are encouraging developers to provide necessary details in a timely manner, there may be delays beyond their control.

Education: Discussions with education officers from City and County indicate Primary provision can be accommodated by expansion to existing schools or by developer contributions for new schools delivered through developments. Noted significant concern regarding solution to secondary provision, initial discussions had indicated growth proposed to south and south west of city could be accommodated by expansion to existing secondary schools, however, this is looking increasingly unachievable and the creation of an additional secondary school appears to be the emerging option. Noted need for further detailed discussions regarding the deliverability of a new school, the impact upon existing normal (catchment) areas and the aspirational views of members /residents regarding location. Noted further discussion and work required before final publication of plans. Agreed for officers to progress discussions with County and City regarding solution proposals to be considered by each LPA prior to publication of plans. Noted discussions with schools affected lead by Education colleagues – timeframe within their control.

Current Timetable:

Consultation	September – December 2012
Publication of aligned Core Strategies	Spring 213
Submission of aligned Core Strategies	Summer 2013
Pre-hearing meeting	Autumn 2013
Examination	Winter 2013
Adoption	2014

It was noted the timetable above remains challenging and that there are some significant issues to be resolved prior to the publication stage in Spring. Officers remain keen to progress as fast as possible and adhere to timescales indicated. It was proposed a draft of the final publication plan to be presented at the next meeting of the HMA Board in April. Noted also some key stages above subject to Planning Inspectorate availability.

02/13 **Rail Round –up and transport matters**

JS presented his brief report on transport matters: Board noted City representatives to meet with Minister at the end of the month regarding maintaining momentum to secure funding for much needed grade separation to the three A38 junctions around the city. Derby keen to make sure Pinch Point funding will not lower grade separation prioritisation by the Highways Agency position. Noted announcement on HS2 imminent. Board also appreciate regular updates on devolution of local major transport scheme progress. Noted information on further release of pinch point finding for local networks of interest.

03/13 **Growth & Transition Fund**

Derby HMA Growth Fund Capital Programme

Board was asked to note the report which detailed that whilst all projects in receipt of funding support from this programme are encouraged to expedite all remaining capital funding by the end of the 2012-13 financial year, a small number will need to roll forward their unspent allocation into 2013/14. This is in accordance with the grant determination criteria for the use of the Growth Funding.

A report detailing the final expenditure for the Growth Funding Capital and Revenue and the Transition Funding for 2012/13 will be presented at a future meeting.

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JOINT ADVISORY BOARD**

14th January 2013

4/13 Any other Business:

HMA website – noted 180 signed up for e-updates. Officers will be producing e-bulletin for circulation shortly.

13/12 Next meeting: Agreed to revise date for next meeting to be Monday 15th April 2012

Time: 2:00pm-4:00pm

Venue: Amber Valley Borough Council

Chair : South Derbyshire – Cllr Peter Watson

Proposed dates for future meetings: Monday – 2:00- 4:00pm Venue - Amber Valley Borough Council

15th July 2013 – Chair - County – Cllr Parkinson

14th October 2013 – Chair - Amber Valley

13th January 2014 – Chair - Derby City

DERBY HOUSING MARKET AREA

JOINT ADVISORY BOARD

Note of Meeting

22 April 2013

Derby City Council

Present –

Cllr Peter Watson (Chair) – South Derbyshire District Council (PW)

Cllr Hardyal Dhindsa– Derby City Council (HD)

Cllr Elizabeth Bowley - Amber Valley Borough Council (EB)

Sarah Banks – Derby HMA Growth Point Co-ordinator(Sarah)

Stuart Batchelor – South Derbyshire District Council (SBr)

Steve Buffery – Derbyshire County Council (SB)

Paul Clarke – Derby City Council (PC)

Jim Seymour – Derbyshire County Council (JS)

Derek Stafford – Amber Valley Borough Council (DS)

Nicola Sworowski – South Derbyshire District Council (NS)

Rob Thorley – Amber Valley Borough Council (RT)

Andrew Waterhouse –Derby City Council (AW)

Apologies

Cllr Kevin Parkinson– Derbyshire County Council

Nawaz Khan – Derbyshire County Council

Nick Hodgson – Derbyshire County Council

Frank McArdle – South Derbyshire District Council

Christine Durrant – Derby City Council

Welcome & Introductions – Chair, Cllr Watson welcomed all to the meeting, the Board introduced themselves including Stuart Batchelor and Nicola Sworowski as as first attendance at meeting.

Member attendance: Cllr Bowley conveyed both her and Cllr Parkinson's concern at the recent changes to date and time for this meeting; noted meeting dates are set well in advance and only occur once a quarter. Members discussed the HMA Board terms of reference, which confirmed ability for members to send deputies, although noted this had not been enacted to date. It was agreed for HMA Members to nominate a deputy who will also be invited to attend the next meeting to assist deputies understanding of the Board agenda. Noted Cllr Stuart Bradford deputy for AVBC and Cllr Michael Stanton for SDDC. Derby City & County to confirm prior to next meeting.

Notes of Meeting 14th January 2013 – notes agreed – matters arising covered on the agenda:

06/13 Core Strategy Progress:

AW lead discussion with presentation highlighting progress brief update on progress on aligned Core Strategy evidence base and production of final draft of publication documents. Included changes to format of plans over recent years to current position of hybrid of Core Strategy(CS) and Local Plan(LP).

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Key points:

- On-going pressure to increase housing target from 33,700 for HMA; including a recommendation by GL Hearn who have undertaken review of Housing Requirement Study (HRS) in light of release of more data from 2011 Census and responses to Preferred Growth Strategy Consultation
- Issue of revised split for HMA and location of additional site. HMA officers looking at possible approach of retaining agreed PGS percentage split, all subject to local agreement. AVBC indicated increase of 400-500 (to be delivered through number of sites – utilising SHLAA as potential land supply for these) City also has site which could provide additional 4-500 dwellings. SDDC has possible single additional site which could also provide land for secondary school required from the growth. However, more information is needed to fully understand pros and cons of this site including additional transport impacts - which presents number of challenges and issues for the timetable for the publication plan stage.
- Sustainability Appraisal (SA) concern resulting from recent experience of Melton Mowbray regarding apparent SA inconsistency between UK and EU SEA regulations. HMA officers' recommendation is secure formal Counsel view; as advised by City SA consultants.
- Whilst work continues on development of Publication Plans –aim of Core Strategy is to bring forward sustainable development – Noted this activity is happening and sites are very much coming forward. However, noted applications are also coming forward for some not so preferred sites too which is not unexpected and is common to local planning authorities as part of the CS process.
- Infrastructure priorities and indicative costs are being identified by each HMA authority, which will help inform CIL discussions and support on going viability and deliverability work.
- Utilisation of existing Brownfield sites and DCC and AVBC reported progress being made to bring number of sites forward as soon as possible.
- Detailed work remaining includes policy document refinements including details of development management policies.
- Planning Inspectorate (PINS): following recent Derby City meeting with DCLG officers regarding Plan progress, a meeting pencilled in for May with PINS is being arranged to discuss number of elements of CS process.

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- Board discussed implications of elements of the process and implications for the established timetable for the publication of aligned strategies. Noted on-going commitment to maintaining aligned timetable for all HMA partners. Agreed to hold extra meeting of the HMA Board 10th June 2013 to agree next steps.

07/13 Employment Land review:

NS presented report detailing approach to evidence regarding HMA employment land figure and distribution split across HMA partners.

Board endorsed officer recommendations; to use the Policy-On Labour Supply approach as starting point for identifying overall HMA employment land requirements. Board also endorsed that subject to amendments to reflect local issues or aspirations, the HMA distribution may reflect proposed housing development but may not be fully defined for each HMA partner.

08/13 Transport Matters update:

JS presented his brief report on transport matters: Board noted:

- Process of rail franchising has recently re-opened after Government review of the process.
- Ilkeston station located in neighbouring Nottingham HMA proposal submitted by County, which indicates benefits to wider area including elements of Derby HMA.
- HS2 – Toton proposed as East Midlands (EM) Station. Cllr Dhindsa reported Derby City working to provide evidence of enhanced regional benefit if station is located in Derby instead. Key challenge noted that benefits brought to the area by HS2 are enhanced and not detrimental to local connectivity
- Devolution of Local Transport Schemes – Proposed Local Transport Body (LTB) covering D2N2 area is being established. The LTB will administer funding for major projects from 2015 onwards. Noted anticipated devolved major transport scheme funding will be drawn in the Single Growth Fund.

09/13 Growth & Transition Fund

Derby HMA Growth Fund Capital Programme

Board was asked to note the report which detailed that whilst all projects in receipt of funding support from this programme are encouraged to expedite all remaining capital funding by the end of the 2012-13 financial year, a small number will need to roll forward their unspent allocation into 2013/14. This is in accordance with the grant determination criteria for the use of the Growth

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Funding.

A report detailing the final expenditure for the Growth Funding Capital and Revenue and the Transition Funding for 2012/13 will be presented at a future meeting.

4/13 Any other Business:

HMA website – being updated -aim to circulate HMA newsletter in late Spring.

5/13 Next meeting: Agreed to hold an additional Extraordinary Meeting on Monday 10th June 2013 to discuss matters

Time: 4:00pm- 6:00pm

Venue: Amber Valley Borough Council

Chair : Amber Valley – Cllr Bowley

Proposed dates for future meetings:

Monday – 2:00- 4:00pm Venue - Amber Valley Borough Council

15th July 2013 – Chair - County

14th October 2013 – Chair - Amber Valley

13th January 2014 – Chair - Derby City

Derby Housing Market Area – Joint Advisory Board

Note of Meeting

10 June 2013

Derby City Council

Present: Cllr Elizabeth Bowley (Chair) - Amber Valley Borough Council (EB)

Cllr Peter Watson– South Derbyshire District Council (PW)

Cllr Michael Stanton – South Derbyshire District Council - deputy (MS)

Cllr Asaf Afzal– Derby City Council (AA)

Sarah Banks – Derby HMA Growth Point Co-ordinator(Sarah)

Stuart Batchelor – South Derbyshire District Council (SBr)

Steve Buffery – Derbyshire County Council (SB)

Paul Clarke – Derby City Council (PC)

Derek Stafford – Amber Valley Borough Council (DS)

Nicola Sworowski – South Derbyshire District Council (NS)

Rob Thorley – Amber Valley Borough Council (RT)

Andrew Waterhouse –Derby City Council (AW)

Observer: Naomi Doherty - Environment Agency (ND)

Apologies: Frank McArdle – South Derbyshire District Council,
Christine Durrant – Derby City Council

13/13 Welcome & Introductions – Chair, Cllr Watson welcomed all to the meeting, the Board introduced themselves including Cllr Stanton as SDDC deputy member for future meetings as appropriate. Note of thanks to previous HMA Joint Advisory Board(JAB) members; Cllr Parkinson; Derbyshire County Council and Cllr Dhindsa; Derby City Council for support and commitment to JAB agenda.

14/13 **Notes of Meeting 22nd April 2013** – notes agreed – matters arising not covered on the agenda will be on agenda of next schedule meeting: 8th July 2013.

15/13 **Core Strategy Progress:**

AW lead discussion with presentation highlighting recent review of housing figures following release of relevant 2011 Census data regarding household formation. The officer view is that the recommendation to update the housing figure to 35,354 for the Derby HMA by consultants GL Hearn should be accepted by the HMA JAB partners. It was noted AVBC will be consulting on revised figure of 9400; there is no agreement of the residual split for the HMA partners.

Derby Housing Market Area – Joint Advisory Board

The City clarified their concern and position regarding additional sites around the periphery of the boundary; stating the number of dwellings expressed in the Preferred Growth Strategies was considered to be just about the maximum acceptable, however an application has been received for land at Hackwood Farm.

South Derbyshire confirmed that whilst surprised at the city's position regarding further development around the boundary; they remain committed to understanding Lowes Farm. All agreed transportation modelling would be extremely beneficial in expanding knowledge about the site.

It was noted SDDC and City officers would again review SHLAA sites regarding options for both alternative and additional sites to achieve proposed revised housing figure.

16/13 PINS visit:

The Board agreed to write a letter of thanks and appreciation to the Planning Inspectorate for making the recent HMA officer meeting with Keith Holland possible. All HMA officers in total agreement that the meeting was extremely reassuring, informative and invaluable.

17/13 Legal Advice – Sustainability Appraisal

RT updated the board on the legal advice secured for the HMA regarding the Sustainability appraisal concerns raised by the City's consultants. It was noted that an additional round of consultation prior to the Regulation 19 Submission Plan is published.

18/13 Timetable: It was noted that AVBC intention is to conduct the next consultation slightly sooner than the City and South Derbyshire, as the latter are awaiting further details regarding infrastructure

19/13 Any other Business: None noted

20/13 Next meeting: Monday 8th July 2013

Time: 2:00pm-4:00pm

Venue: Amber Valley Borough Council

Chair : Derbyshire County

Proposed dates for future meetings: Monday – 2:00- 4:00pm

Venue - Amber Valley Borough Council

Future meetings:

14th October 2013 – Chair - Amber Valley

13th January 2014 – Chair - Derby City

Derby Housing Market Area

Joint Advisory Board

Note of Meeting

5 August 2013

Derby City Council

Present: Cllr Asaf Afzal (Chair) – Derby City Council (AA)
Cllr Stuart Bradford - Amber Valley Borough Council (CSB)
Cllr Peter Watson– South Derbyshire District Council (PW)
Cllr Steve Marshall- Clarke – Derbyshire County Council (SMC)
Cllr Asaf Afzal– Derby City Council (AA)
Sarah Banks – Derby HMA Growth Point Co-ordinator(Sarah)
Stuart Batchelor – South Derbyshire District Council (SBr)
Steve Buffery – Derbyshire County Council (SB)
Paul Clarke – Derby City Council (PC)
David Hackforth – South Derbyshire District Council (DH)
Nawaz Khan – Derbyshire County Council (NK)
Steven Lee – Derby City Council (SL)
Derek Stafford – Amber Valley Borough Council (DS)
Nicola Sworowski – South Derbyshire District Council (NS)
Rob Thorley – Amber Valley Borough Council (RT)
Andrew Waterhouse –Derby City Council (AW)

Observer: Yvonne Wright- Erewash Borough Council (YW)
Apologies: Cllr Elizabeth Bowley

Frank McArdle – South Derbyshire District Council,
Christine Durrant – Derby City Council,
Jim Seymour – Derbyshire County Council

- 21/13 Welcome & Introductions** – Chair, Cllr Afzal welcomed all to the meeting, the Board introduced themselves. Cllr Steven Marshall - Clarke was welcomed as the new member for Derbyshire County.
- 22/13 Notes of meeting June 2013** Agreed – subject to minor correction.
- 23/13 Notes of Meeting 22nd April 2013** – notes agreed
- 24/13 Matters arising – all covered on the agenda**
- 25/13 HMA Board Letter to the Planning Inspectorate**
Board noted copy of letter of thanks to the Planning Inspectorate sent on behalf of the HMA Board regarding the valuable support receiving during the visit of Keith Holland to the HMA authorities.
- 26/13 Statement of Continued Joint Working**
All in support of signing statement - HMA officers to secure signatures and forward copy to Sarah for filing.
- 27/13 Core Strategy Progress:**
Amber Valley: Update on current Regulation 18 consultation which closes 23rd August. Consultation emphasis upon the Sustainability Appraisal and draft policies. Some responses received.
South Derbyshire & the City:
Unfortunately education and transport infrastructure issues progressing but firm solutions yet to be identified. South Derbyshire and the City have progressed the firming up of their preferred sites for the next round of consultation. Noted SDDC pursuing consultation approach of possible reserve site(s) idea; as form of

Derby Housing Market Area

Joint Advisory Board

flexibility for the strategies. However, this idea was not fully supported by the City and whilst partners confirmed commitment to work together; the City expressed view that notion of reserve site(s) would require careful treatment and suggested close ties to identified sites in the PGS. Discussions to continue on this matter. Noted also need for SDDC and DCC to remain aware of both partner member concerns regarding City maximum brownfield site allocation and allocation of sites away from City boundary in South Derbyshire.

28/13 Timetable & next steps:

Amber Valley – confirmed aiming for consultation on their Regulation 19 stage in mid- October – with aim for examination to be held Spring 2014.

South Derbyshire – Committee 22nd August with aim for next Regulation 18 consultation to commence mid- September

Derby City – working towards Cabinet approval 11th September – Regulation 18 consultation to commence late September – a little after South Derbyshire.

Update at next meeting.

29/13 Viability & Community Infrastructure Levy

SL gave presentation about CIL and Viability work undertaken so far and how potential pool of developer contributions may be apportioned from indicative income for the aligned plan(s) lifetime. Noted challenge for prioritisation of delivery for percentage of affordable housing and key infrastructure benefits. Further updates at future meetings as work progresses through to next stage. Agreed all party members need to be aware of restricted funding source and need for clear communication of priorities.

30/13 Transport Matters

JS update report on Transport matters –including:

- key dates for local rail franchise agreements
- electrification of the midland mainline
- HS2
- Devolution of Major Transport schemes
- Strategic Highway network proposals

31/13 HMA Growth & Transition Fund

Update on the HMA Growth Fund Capital and Revenue, including confirmed out-turn 2012-13 figures. Noted Transition Fund revenue programme funding depleted and programme officially closed. HMA audit successfully completed for 2012/13 capital spend and 2008-13 revenue spend. No issues identified.

32/13 Any other Business: None noted

20/13 Next meeting: Monday 14th October 2013

Time: 2:00pm-4:00pm

Venue: Amber Valley Borough Council

Chair : Derbyshire County Council

Future meeting:

Monday 13th January 2014

Derby HMA Joint Advisory Board

Note of Virtual Meeting 14 October 2013 Amber Valley Borough Council

As per the email circulated for the October meeting of the HMA Joint Advisory Board.

Agenda Item	Recommendation	Decision
34/13 Item 1 - Notes of previous HMA Board meeting 5th August 2013	For ratification	Ratified
35/13 Item 2 –Matters Arising 26/13 – Statement of Continued Joint Working	To note	Noted
36/13 Item 3 - Core Strategy Progress, Issues & timetable update	To note	Noted
37/13 Item 4 – Community Infrastructure Levy (CIL)	To note	Noted
38/13 Item 5 – Derbyshire Infrastructure Plan & Developer Contribution Protocol	To note	Noted
39/13 AOB: HMA Growth Fund Report – Board is asked to note that a HMA Growth Fund report including recommendations for the programme closure will be provide at the next meeting in January 2013. Decision: Noted		

Derby Housing Market Area

Joint Advisory Board

Note of Meeting

13 January 2014

Amber Valley Borough Council

Present:

Cllr Steve Marshall- Clarke (Chair) – Derbyshire County Council (SMC)
Cllr Asaf Afzal– Derby City Council (AA)
Cllr Elizabeth Bowley - Amber Valley Borough Council (EB)
Cllr Stanton– South Derbyshire District Council
Sarah Banks – Derby HMA Growth Point Co-ordinator(Sarah)
Stuart Batchelor – South Derbyshire District Council (SBr)
Steve Buffery – Derbyshire County Council (SB)
Paul Clarke – Derby City Council (PC)
Derek Stafford – Amber Valley Borough Council (DS)
Nicola Sworowski – South Derbyshire District Council (NS)
Rob Thorley – Amber Valley Borough Council (RT)
Andrew Waterhouse –Derby City Council (AW)

Apologies: Cllr Peter Watson– South Derbyshire District Council
Nawaz Khan – Derbyshire County Council
Frank McArdle – South Derbyshire District Council,
Christine Durrant – Derby City Council,
Jim Seymour – Derbyshire County Council

01/14 Welcome & Introductions – Chair, Cllr Marshall – Clarke welcomed all to the meeting, the Board introduced themselves.

02/14 Notes of virtual meeting October 2013 - Agreed

03/14 Matters arising – all covered on the agenda

04/14 Core Strategy Progress:

Amber Valley: Submission of Local Plan Part 1 to PINS 20th December 2013. Awaiting Inspectors initial comments. Indication for Examination in Public hearings will be held in March/April 2014. Timetable to be confirmed. Pre-Hearing meeting date to be confirmed also.

South Derbyshire:

Pressing ahead with Spring Timetable for Regulation 19 consultation. Aim for submission to PINS in the Summer and EIP in Autumn. Officers reviewing and digesting responses received to Reg 18 consultation

Derby City: Timetable extended slightly due to Full Council meeting dates.

Responses to Reg 18 consultation also received with officers reviewing and digesting also.

Noted: Responses discussing housing number and distribution to be considered also.

05/14 Infrastructure update.

Officers working on strategy for enabling delivery of infrastructure for strategic sites. This includes resolution of education provision; officers are progressing towards identification of firmer solutions. City and County to take reports regarding education provision to respective Council in the near future. Transport modelling for HMA area commenced. Discussions with Health provision agencies also progressing positively.

Derby Housing Market Area

Joint Advisory Board

06/14 Community Infrastructure Levy (CIL):

Initial draft report from Community Infrastructure Levy Schedule Study received; officers working with consultants to explore further the potential for CIL implementation across the HMA. An update will be provided at the next meeting.

07/14 HMA Growth Fund

A report on the Growth Fund capital and revenue programme was presented to Board. (Sarah left the meeting for this item) The request for the post of HMA Co-ordinator to be extended for 6 months to the end of September 2014 was agreed and endorsed. AW to progress; Derby City host authority for the post.

08/14 D2N2 Governance

- The December 2013 DEP report on D2N2 governance was circulated for information.

09/14 Transport Matters

- The December 2013 DEP report on Transport Matters was circulated for information.

10/14 Any other Business: None noted

11/14 Next meeting: Monday 14th April 2014

Time: 2:00pm-4:00pm

Venue: Amber Valley Borough Council

Chair : South Derbyshire District Council

Future meetings:

Monday 14th July 2014

Monday 13th October 2014

**Note of Meeting
28 July 2014
Amber Valley Borough Council**

Present:

Cllr Peter Watson(Chair) - South Derbyshire District Council(PW)
Sarah Banks – Derby HMA Growth Point Co-ordinator(Sarah)
Steve Buffery – Derbyshire County Council (SB)
Paul Clarke – Derby City Council (PC)
Cllr Chris Emmas- Williams - Amber Valley Borough Council (CEM)
Cllr Steve Marshall- Clarke– Derbyshire County Council (SMC)
Cllr Martin Rawson– Derby City Council (MR)
Jim Seymour – Derbyshire County Council (JS)
Nicola Sworowski – South Derbyshire District Council (NS)
Rob Thorley – Amber Valley Borough Council (RT)
Andrew Waterhouse –Derby City Council (AW)

Apologies:

Stuart Batchelor – South Derbyshire District Council (SBa)
Christine Durrant – Derby City Council(CD)
Nawaz Khan – Derbyshire County Council (NK)
Frank McArdle – South Derbyshire District Council (FMC)
Derek Stafford – Amber Valley Borough Council (DS)
Adam Reddish – Erewash Borough Council (AR)

22/14 Welcome & Introductions – Chair, Cllr Watson welcomed all to the meeting, the Board introduced themselves. Thanks to be conveyed to former Board members; Cllr Afzal - Derby City and Cllr Bowley- AVBC for their support.

23/14 Notes of meeting 14 April 2014 - Agreed

24/14 Matters arising:

16/14 – CIL work on-going – possible HMA member briefing to be pursued- Update at future meeting

17/14 – GTAA – Serious concerns expressed by most partners over methodology utilised, robustness and recommendations. Concern that consultants not fully addressing comments and so County wide sign off may not be possible. District / borough councils may therefore need to commission their own studies. Consultants are currently assessing comments made by partners on first draft. A revised version of the study is also being prepared by consultants, to be completed in August. The revised draft to be circulated to partners for further comments. Concern raised at short time frame proposed for comments on revised report – agreed for officers to respond within 6 -8 weeks and be mindful of political process regarding decision to endorse report findings. Update at future meeting.

All other matters covered on the agenda.

25/14 Core Strategy Progress:

Amber Valley:

Hearings held March –May 2014. 1st May- hearing recommended 6month suspension to allow Amber Valley to undertake work required before hearings can resume. Work includes activity to address:

- Increase in HMA housing figure to 36,828 for plan period 2008-2028
- However:

- Rebase plan period 2011-2028; revised figure 33,388.
- AVBC 5 year land supply issue
- A610 Ripley – Woodlinkin route
- Consultation on policy amendments resulting from hearing discussion.

Amber Valley consultation commences today (28 July) for statutory 6 week period. Consultation will be for housing provision of 10,060 over 2011 – 2028 with potential housing sites to provide sufficient land for 5 year housing supply. It was noted some very difficult discussions held by AVBC on this matter. Cllr Marshall Clarke (SMC) raised concern regarding timing of consultation and asked if it would be possible for this to be extended to allow for implications of proposed changes to be considered. It was noted 14 additional sites being consulted upon, with two additional locations adjacent to the City boundary. Land proposed would support both revised housing number and would provide AVBC with sufficient developable land for 5yr supply. Whilst the Board appreciated the concerns raised by the County member, it was noted that an extension was unfortunately not an option for AVBC as the challenging and tight timetable has been approved by PINS. It was agreed for the County to write to the Planning Inspector via the AVBC Programme Officer to request that he takes into account a County response submitted beyond the 6 week timeline.

All HMA partners acknowledged that turn- around time for work required following consultation to preparation for hearings is incredibly tight and agreed to offer support where able with consideration of own local pressures. Noted all partners willing to support each other where possible through key stages ahead.

South Derbyshire:

Pressing ahead with agreed timetable; submission to PINS 8th August and EIP in Autumn, subject to PINS availability. Unlikely will be same Inspector as AVBC as suspension impacted upon Mr Foster's availability. Housing figure of 13,454 remains as set out in Reg. 19 consultation, for the unadjusted plan period of 2008 – 2028. Noted different inspector may hold differing views on evidence base which may present different challenges. SDDC hearings possibly could also be held before the AVBC hearings timetabled for the end of November.

Derby City: Remain working to timetable extended slightly due to Full Council meeting dates; Council meeting in September to seek Regulation 19 consultation approval. Plan submission date to be prior to end of the year and anticipate hearings to be held early Spring 2015. Derby City housing growth capacity of 12,500 (2008 – 20028) remains.

Housing Figures for the HMA outlined in Table 1 below:

Table 1						
HMA Housing Figures	Total Need 2008 - 2028	Net completions 2008-11	Need 2011- 2028	Housing Provision 2008-2028	Adjusted Housing Provision 2011- 2028	Contribution towards City needs
AVBC	8209	814	7395	10874	10060	2665
Derby	17901	1513	16388	12500	10987	10987

SDDC	10718	1113	9605	13454	12341	2736
HMA	36828	3440	33388	36214	33338	16388

Wider area Plan Examination Hearings:

Derbyshire Dales (DD) – recent two days of hearings explored in more detail the areas of concern expressed by the inspector previously; working in isolation from neighbouring HMA partner (High Peak) for two years, duty to co-operate effective working, objectively assessed housing need concerns, housing land availability assessments, etc. The hearings were adjourned on Thursday 24th July and DD are awaiting a letter from their Inspector outlining his conclusions at this stage. It was noted DD had asked if the Derby HMA could accommodate some of their housing need, surprisingly at a very late stage in the plan preparation process. Thanks to SB for attendance at hearings noted. .

26/14 HMA Growth Fund

A report on the Growth Fund capital and revenue programme was presented to Board. It was noted the actual out-turn figures for 13/14 were verified and the capital expenditure had undergone a successful audit in May. The report included the forecast revenue budget for 14/15; which include figures until the end of September 2014 and a revised budget until the end of the financial year in March 2015. The extended forecast included details of additional salary costs to support the joint post of HMA co-ordinator which is currently to cease at the end of September 2014. Sarah left the meeting for the following discussion regarding decision to support extension of the HMA co-ordinator post by 6 months to the end of March 2015.

It was noted :

- The AVBC extension to timescale and remaining stages for SDDC and DCC means still a requirement for HMA co-ordinator role.
- The extended budget indicated a possible but manageable shortfall in funding provision, which would be subject to regular monitoring.
- HMA partner and relevant budget holders had given commitment for funding from local budgets to be contributed to recover any shortfall should this be necessary.

It was agreed to support the extension of the HMA Co-ordinator post to end of March 2015. AW to action at Derby City. Sarah returned to the meeting.

27/14 Transport Matters

JS from Derbyshire County provided brief update report on Transport matters relevant to the HMA area; HS2, LEP SEP funding bids, Midland Mainline electrification etc. Discussion included initial informal overview of D2N2 comparable success in securing proportion of funding available to LEPS. Noted in some areas the allocation had been disappointing and officers keen to learn from experience to increase level of funding secured in future allocation rounds. It was not clear if work to explore this was being undertaken nationally. Further updates will be provided at future meetings.

28/14 Terms of Reference (ToR)

It was agreed that a review of the HMA Board Terms of Reference and associated Statement of Continued Joint Working would be beneficial. It was agreed that this could be conducted remotely and that an item for a discussion regarding the way forward post March 2015 to be on the agenda at the next Board meeting to be held in October.

29/14 Any other Business: None noted

30/14 Next meeting: Monday 13th October 2014

Time: 2:00pm-4:00pm

Venue: Amber Valley Borough Council

Chair : Derby City Council

Future meeting: Monday 19th January 2015

Chair – Derbyshire County Council.