SOUTH DERBYSHIRE DISTRICT COUNCIL

ICT MANAGER

DIRECTORATE: RESOURCES, TRANSFORMATION & OPERATIONAL

SERVICE AREA: TRANSFORMATION SERVICES

PRINCIPAL TERMS AND CONDITIONS OF EMPLOYMENT

1. This post is not Politically Restricted

2. Salary for this post will be up to a maximum of £56,293. The minimum salary is £54,143 per annum. In all other respects, the conditions of service laid down by the National Joint Council for Local Authorities Services Employees as supplemented or amended by the Council will apply.

3. The appointment requires TWO months' notice of termination by the employee.

4. The hours of work are 37 per week, Monday to Friday. However, a flexible working hours scheme is available.

5. A CASUAL User Car Allowance will be payable.

6. Annual holiday entitlement is 30 days per year, rising to 33 days after 5 years local government service (this includes 4 former discretionary days once taken after Public/Bank Holidays) plus 8 statutory and 1 day which is taken at the discretion of the Authority. Two days of annual leave are fixed to enable employees to take a weeks leave between Christmas Day and New Years Day.

7. The Local Government Superannuation Scheme is available. All employees aged under 75 contracted for a period in excess of three months are eligible to join the Local Government Pension Scheme (LGPS). **Please note that provided you meet these criteria you will automatically be put into the Pension Scheme unless you opt not to join.** Should you wish to opt out of the scheme you can do so on your first day of employment

8. The Council's scheme of re-location expenses will apply subject to the qualifying conditions.

9. The post will be subject to a six-month probationary period.

10. The appointment will be subject to satisfactory medical clearance.

11. The appointment will be subject to the receipt of satisfactory references.

12. The provisionally selected applicant for this post will be asked to apply for a Disclosure. The post is, therefore subject to a satisfactory Disclosure to the Council. The Council's policy on the Recruitment of Ex-Offenders is included in the application pack. Also included is information on the Rehabilitation of Offenders Act 1974.

The Council is committed to and complies with the Disclosure and Barring Service (DBS) Code of Practice. A copy of this can be obtained from either Human Resources (01283 595789) or the Disclosure web site:

(http://www.homeoffice.gov.uk/publications/agencies-public-bodies/dbs/dbs-checking-service-guidance/cop)

These terms and conditions may change as a result of the Council's single status pay and grading review.