



**South
Derbyshire
District Council**

HOUSE TO HOUSE COLLECTIONS – FORM OF STATEMENT

**Form of account of expenses, proceeds and application of proceeds
of collection of property sold or collected for sale**

Name of person to whom the permit was granted:.....

Address of the person to whom the permit was granted:.....

.....

Name of Charity or Fund which is to benefit:.....

Date of Collection:.....Place of Collection

PROCEEDS OF COLLECTION	TOTAL £ p	EXPENSES AND APPLICATION OF PROCEEDS	AMOUNT £ p	TOTAL £ p
Amount obtained during period of account by sales of property collected		Items of expense incurred during period of account other than expenses incurred for the purpose of converting property into cash, viz:		
Interest on Proceeds		Items of expense incurred during period of account for the purpose of converting property into cash, viz:		
Other Items		Disposal of Balance (insert particulars)		
TOTAL		TOTAL		

VALUATION OF PROPERTY COLLECTED

Estimated value of property collected during period of account. If the estimated value is not equal to the difference between the 'amount obtained by sales of property collected' and the total of the 'items of expense incurred during period of account for the purpose of converting property collected into cash', as stated in the cash account, an explanation should be given.

CERTIFICATE OF THE PERSON TO WHOM THE PERMIT WAS GRANTED

I hereby certify that to the best of my knowledge and belief the above is a true account of the proceeds, expenses and application of the proceeds of the collection.

DATE:.....SIGNED:.....

CERTIFICATE OF AUDITOR OR OTHER RESPONSIBLE PERSON

I certify that I have obtained all the information and explanations required by me and that the above is in my opinion a true account of the proceeds, expenses and application of the proceeds of the collection.

DATE:.....PRINT NAME:.....SIGNED:.....