

# Designing out crime in Derbyshire

Protocol for liaison between local planning authorities  
and The Derbyshire Constabulary

The Derbyshire Constabulary working in partnership with:

Amber Valley Borough Council

Bolsover District Council

Chesterfield Borough Council

Derbyshire County Council

Derby City Council

Derbyshire Dales District Council

Erewash Borough Council

High Peak Borough Council

North East Derbyshire District Council

South Derbyshire District Council

Peak District National Park Authority

May 2006

# Designing out Crime

**Our Aim is:** To take every opportunity to improve community safety and security by designing out crime using the planning and design process thereby enhancing the quality of life for residents and visitors to Derbyshire.

## Foreword

Planning and design have a key role in ensuring that all new developments are safe and secure.

By pooling the resources and expertise of the Derbyshire Constabulary and County, City, Peak Park, District and Borough Councils we will ensure that crime and disorder issues are fully considered when formulating planning policy and making planning decisions.

This protocol has been produced to build on existing working relationships by formalising the liaison between Planners and the Police. It will provide a useful working document which will help to improve our overall performance and effectiveness.



**Lynn Harris**  
Superintendent  
Head of Community Safety  
Derbyshire Constabulary

# Introduction

## Legislative and Policy Background

A strong legislative and policy framework exists for considering community safety as part of the planning and design process.

Section 17 of the Crime and Disorder Act 1998 places a statutory duty on the Police and Local Authorities to exercise their functions with regard to the likely effect on levels of crime and disorder. This means that Local Planning Authorities must consider these issues when making planning decisions.

National policy in Planning Policy Statement 1 (PPS1) makes it clear that crime prevention should be a material consideration in determining planning applications. It also states that key objectives should include ensuring that developments 'create safe and accessible environments where crime and disorder or fear of crime does not undermine quality of life or community cohesion'.

The Government Office East Midlands Regional Special Strategy RSS8 makes it clear that reducing crime and supporting community safety are priorities. It is therefore important that designing out crime is included in Local Development Frameworks.

**'Safer Places – the Planning System and Crime Prevention'**, reinforces the principle of designing out crime and disorder in achieving high quality and inclusive design.

## National Community Safety Plan 2006/2009

### Creating Safer Environments

Specifically in 2006/7 the Government will ensure the appropriate policy and guidance is in place to help local authorities to make places safer by designing out crime in all new residential, industrial, retail and commercial development as well as in parks, open spaces and car parks.

### Scope of Protocol

This protocol seeks to establish a formal working relationship between the County, City, District and Borough Councils, Peak District National Park and Derbyshire Constabulary to ensure that the principles of Crime Prevention through Environmental Design (CPTED) are reflected in planning decisions. It is intended to cover all aspects of the planning process and is divided into the following sections.

**Section 1**  
Pre Application Discussion

**Section 2**  
Registration and Determination

**Section 3**  
Post decision

**Section 4**  
Policy Formulation and Review

**Section 5**  
Highway and Environmental Improvement Schemes

## The Role of Police Crime Prevention Design Advisors (CPDA's)

The police will assist councils by providing expert advice following consultation with Planning Officers and developers, agents and architects. Currently this is provided by a pool of CPDA's based within Safer Derbyshire and the Derby City Partnership. Names and contacts details are provided in Appendix 2.

### Specifically CPDA's will:

- Provide written comments on planning applications/ pre applications which have a crime and disorder implication
- Advise on the use of planning conditions especially where this is relevant to the granting of public entertainment licences etc
- Provide a crime profile for the area under consideration
- Advise on the Secured by Design scheme accreditation
- Provide expert witnesses at Planning enquiries where safety and security were a reason for refusal
- Liaise with other agencies such as the Housing Corporation.
- Provide input on planning policy documents and development briefs.

### Implementation, Monitoring and Review

This protocol forms part of the case officers' manual. Monitoring procedures will be set up to enable the effectiveness of the protocol to be evaluated. The document will be reviewed annually and amended where agreed to be necessary.

## Section 1

### Pre Application Discussion

- Early Consultation and liaison on development proposals is beneficial in helping to resolve problems and conflicts before formal applications are submitted.
- Development Control Case Officers should contact CPDA's on receiving an inquiry to discuss proposals for larger developments, where design is likely to impact upon crime and disorder
- Local authority planners will also ensure developers and promoters of developments are informed to liaise with Police CPDA's at the outset of projects.
- CPDA's will respond with comments within 14 days

## Section 2

### Planning Application Registration and Determination

- CPDA's will have access to weekly planning applications lists. Where relevant or appropriate CPDA's will contact the case officer to discuss specific applications within two weeks of receiving application details
- Case Officers should consult CPDA's directly on development proposals falling within the categories listed in Appendix 1 within one week of the application being registered
- If the applicant then submits amended plans the case officer should refer these to the CPDA
- CPDA's will provide a written response within 21 days of being consulted
- If the case officer is minded to recommend approval of an application against the advice of the CPDA then the case officer should contact the CPDA to allow further discussion to resolve any conflicts. The CPDA will then have the opportunity to make representations regarding unresolved issues on cases determined by the planning committee
- The police will provide written evidence and technical advice for planning appeals, on refused planning applications or on appeals lodged, against conditions imposed on a consent
- The police will also provide expert evidence to planning inquiries, where safety and security issues are to be discussed

## Section 3

### Post Decision

- Development Control Case Officers will consult CPDA's where applicants submit minor amendments to approved applications which have implications on crime and disorder. Where necessary, case officers will also liaise with CPDA's when discharging conditions.

## Section 4

### Forward Planning

- Local authorities will consult Police when modifying the Local Development Framework, planning and design briefs or other planning policy documents or when formulating new policy guidance
- C.P.D.A's will respond within the stated consultation timescale.

## Section 5

### Highway and Environmental Improvement Schemes

- The County Council will consult the Police Crime Prevention Design Advisors with regard to major highway and environmental improvement schemes ( including those not necessarily related to planning applications) where necessary and appropriate.

## Conclusion

Planning Policy Statement 1, the overarching PPS setting out the Government's planning objectives, has at its heart the need to plan for safe and sustainable communities.

Tackling crime and the fear of crime is a priority for all Derbyshire Local Authorities.

This protocol is recognition of how important the planning and design process is to reducing current and future crime and the fear of crime.

By working together in this way we can have a significant effect on the developments of the future ensuring that Derbyshire is a Safer Place.

## Appendix 1

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### **Categories of development requiring consultation with the Police**

- 1 Housing Developments comprising 10 or more units of accommodation
- 2 Major commercial office, industrial, retail or leisure schemes.
- 3 New or enlarged schools (D.C.C.)
- 4 Proposals that include areas of open space/landscaping proposed as part of the development. Parks, linkage footpaths and open spaces.
- 5 Developments involving communal off street car parking provision.
- 6 Proposals involving transport interchanges or other highway infrastructure improvements such as cycle lanes and new improved footpaths. (D.C.C.)
- 7 All applications for new class A3, A4, A5 food and drink uses. This category includes hot food takeaway shops, cafes, restaurants, café bars, late night refreshment houses and public houses.
- 8 Change of use to new build leisure and entertainment establishments (class D2)
- 9 Where the intended users/occupants of a development are particularly vulnerable and require higher standards of security or personal safety.

Any application may be considered if deemed to be subject to a crime risk issue.

## Appendix 2

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### List of Contacts

#### **District Crime Prevention Design Advisors**

**Bolsover District Council**  
**Chesterfield Borough Council**  
**North East Derbyshire District Council**

**PC332 Graham Kelsey**  
Room 6a Safer Derbyshire  
County Hall  
Matlock DE4 3AG  
Mobile: 07841 948535  
Telephone: 01629 580000 ext 7497  
graham.kelsey.332@derbyshire.pnn.police.uk

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**Derbyshire Dales District Council**  
**High Peak Borough Council**  
**Peak District National Park Authority**

**PC246 Rob Drury**  
Room 6a Safer Derbyshire  
County Hall  
Matlock DE4 3AG  
Mobile: 07841 948569  
Telephone: 01629 580000 ext 6062  
robert.drury.246@derbyshire.pnn.police.uk

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**Amber Valley Borough Council**  
**Erewash Borough Council**

**PC173 Keith Beswick**  
Room 6a Safer Derbyshire  
County Hall  
Matlock DE4 3AG  
Mobile: 07841 948560  
Telephone: 01629 580000 ext 7498  
keith.beswick.173@derbyshire.pnn.police.uk

#### **Derby City Council** **South Derbyshire District Council**

**PC187 Alan Wroughton**  
Crime Prevention Team  
Cotton Lane Police Station  
Cotton Lane  
Derby DE24 8ZA  
Mobile: 07841 948542  
Telephone: 01332 222079  
alan.wroughton.187@derbyshire.pnn.police.uk

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#### **Other Useful Contacts**

**Inspector Tony Eyre**  
Force Lead on  
'Designing Out Crime'  
Derbyshire Constabulary  
Telephone: 01629 580000 ext 7293  
tony.eyre@derbyshire.gov.uk



## Local Authority Contacts

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### **Amber Valley Borough Council**

Dave Brooks  
Development Services Manager  
Telephone: 01773 570222

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### **Bolsover District Council**

Graham Clarke  
Head of Planning  
Manager  
Telephone: 01246 242263

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### **Chesterfield Borough Council**

Mike Hayden  
Head of Planning Services  
Telephone 01246 345789

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### **Derby City Council**

Duncan Inwood  
Group Leader  
Telephone: 01332 255926

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### **Derbyshire County Council**

Roger Caisley  
Planning Control Manager  
Telephone: 01629 580000 Ext 3330

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### **Derbyshire Dales District Council**

Paul Wilson  
Planning Services Manager  
Telephone: 01629 761325

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### **Erewash Borough Council**

Ian McHugh  
Development Control Manager  
Telephone: 0115 9072206

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### **High Peak Borough Council**

Adrian Fisher  
Head of Planning & Development Services  
Telephone: 01457 851652

### **North East Derbyshire District Council**

Adrian Kirkham  
Planning Services Manager  
Telephone: 01246 217591

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### **Peak District National Park Authority**

Robert Bryan  
Head of Development Control  
Telephone: 01629 816200

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### **South Derbyshire District Council**

Police Liaison Tony Sylvester  
Development Control Manager  
Telephone: 01283 595743





## Local Authority

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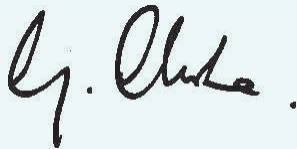
### Amber Valley Borough Council

Carl Whysall  
Director of Borough Development



### Bolsover District Council

Graham Clarke  
Head of Planning Manager



### Chesterfield Borough Council

Mike Hayden  
Head of Planning Services



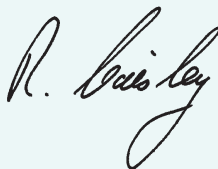
### Derby City Council

Richard Williams  
Assistant Director - Regeneration  
Regeneration and Community Department



### Derbyshire County Council

Roger Caisley  
Planning Control Manager



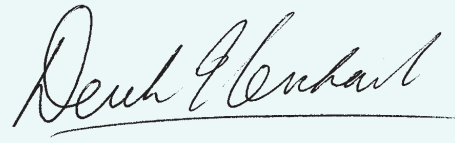
### Derbyshire Dales District Council

Paul Wilson  
Planning Services Manager



### Erewash Borough Council

Cllr Derek Orchard  
Leader member for Regeneration & Planning



### High Peak Borough Council

Adrian Fisher  
Head of Planning & Development Services



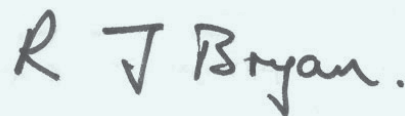
### North East Derbyshire District Council

Adrian Kirkham  
Planning Services Manager



### Peak District National Park Authority

Robert Bryan  
Head of Development Control



### South Derbyshire District Council

Gill Hague  
Head of Planning



## Appendix 4

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Other relevant documents and useful sources of information

**Office of Deputy Prime Minister  
'Safer Places'**

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**Local Plans**

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**C&D Strategies**

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**Crime & Disorder Act 1998**

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**Better Places to Live by Design  
– companion to PPG3**

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**Sustainable and Secure Buildings Act**

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**PPS1**

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**GOEM Regional Spatial Strategy 8**

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**The National Community Safety Plan  
2006-2009**

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**Consultation Paper on a New PPS3  
– Housing**

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**[www.securedbydesign.com](http://www.securedbydesign.com)**

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**[www.odpm.gov.uk](http://www.odpm.gov.uk)**

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