



**South  
Derbyshire  
District Council**

**HOUSE TO HOUSE COLLECTION ACT 1939**

**AND**

**HOUSE TO HOUSE COLLECTION REGULATIONS 1947**

1. Every promoter of a collection shall exercise all due diligence
  - (a) to secure that persons authorised to act as collectors for the purposes of the collection are fit and proper persons; and
  - (b) to secure compliance on the part of persons so authorised with the provisions of these Regulations.
2. No promoter of a collection shall permit any person to act as a collector, unless he has issued or caused to be issued to that person:-
  - (a) a prescribed Certificate of Authority duly completed and signed by or on behalf of the chief promoter of the collection;
  - (b) a prescribed badge which must state a general indication of the purpose of the collection; and
  - (c) if money is to be collected, a collecting box or receipt book marked with a clear indication of the purpose of the collection and a distinguishing number, which indication and number shall, in the case of a receipt book, also be marked on every receipt contained therein in addition to the conservative number of the receipt.
3. Every promoter of a collection shall exercise all due diligence to secure:-
  - (a) that no prescribed certificate of authority, prescribed badge collecting box or receipt book is issued, unless the name and address of the collector to whom it is issued have been entered on a list showing in respect of any collecting box or receipt book the distinguishing number thereof; and
  - (b) that every prescribed certificate of authority, prescribed badge, collecting box or receipt book issued by him or on his behalf is returned when the collection is completed or when for any other reason a collector ceases to act as such.
4. In the case of a collection in respect of which a licence has been granted:-
  - (a) every prescribed Certificate of Authority shall be given on a form obtained from H.M. Stationery Office, and every prescribed Badge shall be so obtained; and
  - (b) every prescribed certificate of authority shall be authenticated, and the general indication on every prescribed badge of the purpose of the collection shall be inserted therein or annexed thereto, in a manner approved by the local authority for the area in respect of which the licence was granted.
5. No person **under the age of 16 years**, shall act or be authorised to act as a collector of money.
6. No collector shall importune any person to the annoyance of such person, or remain in, or at the door of, any house if requested to leave by any occupant thereof.
7. The promoter of a collection must furnish an account of the collection in the form prescribed to the Licensing Authority within one month of the expiry of the licence.

## DEFINITIONS

8. **“Charitable Purpose”** means any charitable, benevolent, or philanthropic purpose.

**“Collection”** means an appeal to the public, made by means of visits from house to house to give **whether for consideration or not, money or other property.**

**“Collector”** means a person who makes the appeal in the course of such visits.

**“House”** includes a place of business.

**“Proceeds”** means, in relation to a collection, all money **and all other property given, whether for collection or not,** in response to the appeal.

**“Promoter”** means a person who causes others to act as collectors for the purpose of the collection.

## ENVELOPE COLLECTIONS

Envelope collections may not be carried out unless the promoter has the express permission of the Secretary of State.

## FOR FURTHER INFORMATION

9. For further information, reference should be made to the Act and Regulations which are obtainable from H.M. Stationery Office, P.O. Box 569, London, SE1 9NH, or through any bookseller.

10. Enquiries in connection with these matters may also be addressed to:

**South Derbyshire District Council  
Civic Way  
Swadlincote  
Derbyshire  
DE11 0AH**