



**South
Derbyshire
District Council**

Request for CCTV in Private Hire Vehicle

Vehicle Registration Number	
Vehicle Make and Model	
Vehicle Licence Number	
Vehicle Licence Expiry Date	
Vehicle Proprietor Name	
Proprietor Address (including postcode)	
Contact Telephone Number	

Make and model of the CCTV system you wish to install:	
Does the system have sound?	
Number of cameras to be installed in vehicle:	
Information Commissioner's Office Registration Number:	

Indicate the PROPOSED position the cameras are to be installed in the vehicle:



You must not install CCTV cameras until position(s) and the system has been agreed by the Licensing Department.

Date:.....

Signed:Name:.....

Once you have completed this form, please return to the Licensing Department. Once received, an Officer will be in touch to arrange an inspection of the CCTV system.

Privacy Notice

How is your information used?

We collect information to assess your suitability and fitness to be issued with a private hire licence and to assist us in managing your licence. We may also use your contact details in the event that we need to contact you in relation to your licence(s).

Who has access to your information?

Information is shared with other regulatory and enforcement authorities including, but not limited to, other Council services; Councillors; the Police; HM Revenues and Custom; Home Office Immigration; Cabinet Office; National Anti-Fraud Network; NHS services, and other local authorities when allowed to by law for the purposes of the administration and enforcement of authorisations, and for the purposes of the prevention and detection of crime, public safety, public health, protection of the environment and prevention of fraud.

Certain information about licences (including in particular your name and the address of any premises to which a licence applies) may be published on a public register on our website when we are required to by law. Licences that have to be determined by our Councillors will be published in exempt minutes on our website.

For further information about how your personal information will be used, please visit www.south-derbys.gov.uk where you can see a full copy of our privacy notice. Alternatively you can request a hard copy from licensing@south-derbys.gov.uk