

SAFER & STRONGER NEIGHBOURHOODS' FUND 2018-19 APPLICANTS GUIDANCE

1. About the Safer & Stronger Neighbourhoods funding

- 1.1 The Safer and Stronger Neighbourhood Funding stream is available to local community groups, parish councils, clubs & associations and not for profit organisations. The aim is to give local people the opportunity to initiate and develop projects to make their community feel safer and to enhance the local community.
- 1.2 The Safer South Derbyshire Partnership recognises that local people are crucial to the development of Safer and Stronger Neighbourhoods and we are looking to encourage worthwhile projects which will help reduce crime and the fear of crime, combat anti-social behaviour and encourage people to be active in their local communities through setting up and delivering new community groups, sessions, clubs and associations.
- 1.3 The Safer and Stronger Neighbourhoods Fund for the whole of the South Derbyshire District is £24,000. This is divided into £4,000 per Safer Neighbourhood area. Project applications will need to show what they will do and how they will impact on crime, fear of crime, anti-social behaviour or community development in the local community.

2. How much can I apply for?

- 2.2 The maximum that can be applied for is £2,500, and applications will be accepted at any time. Applications which have met with the set criteria will be submitted to the next relevant Area Forum for approval.
- 2.3 Any funding remaining after the third quarter meetings will go into the 'Big Pot' which is open for bids from any area. The applications approved through the Big Pot will be announced at the next public forum. Applications submitted to the Big Pot will be approved by the Chair of the Safer South Derbyshire Partnership.

3. What must my project show?

- 3.1 To be eligible, your project must be able to show that it goes some way towards addressing at least one or more of the following priority areas within the 2017-2020 Safer South Derbyshire Partnership Plan.
- 3.2 The priorities are:

- 1. Anti-social behaviour (disorder and criminal damage)**
- 2. Acquisitive crime (burglary, theft) and offender management**
- 3. Domestic abuse and sexual violence**
- 4. Creating stronger communities**

5. Protecting those most at risk

6. Alcohol-related harm and substance misuse

Copies of the Partnership Plan are available at: www.south-derbys.gov.uk/SSDP

or via email from: community.safety@south-derbys.gov.uk

4 Matched Funding:

- 4.1 If you are applying for more than £500 you will need to obtain some matched funding from an alternative source. The level of matched funding required will depend upon the value of grant (see table below).

Amount of grant	Minimum matched funding requirement
Less than £500	Volunteer time only
£501 - £1,500	25% of the value of the project
£1,500 - £2,500	50% of the value of the project

- 4.2 If you need any help obtaining match funding for your project please contact Ian Hey, Community Partnership Officer, on 01283 228 741 or by email at ian.hey@south-derbys.gov.uk

5 Projects

- 5.1 Your project application will need to show:

- That you have consulted and have the support from the local community and where applicable sought expert advice e.g: liaise with Police Officers and Safer South Derbyshire Partnership.
- How and why the project will make a difference in your local community.
- Who will be delivering the project (i.e. name of organisation, community group, parish council etc).
- What other resources will be needed to deliver the project (including other external funding).
- How you will know if your project is a success. How will success be measured?
- How any ongoing costs will be met?
- It's realistic and will it provide value for money.

- 5.2 A few examples of the types of project that could be eligible are outlined below:

EXAMPLE OF PROJECTS	WHICH POSSIBLE PRIORITIES COULD THIS KIND OF PROJECT MEET
Providing activities to engage with young people. Setting up youth groups. Purchasing equipment to assist with the development of youth groups. Educating young people on crime and disorder issues	Anti-social behaviour, creating stronger communities, protecting those most at risk

<p>Support development of new community groups and projects which will engage, strengthen and/ or protect the local community</p> <p>Provide advice and reassurance to local residents on crime and disorder issues.</p>	<p>Creating stronger communities, ASB, Protecting those most at risk,</p> <p>Acquisitive crime, protecting those most at risk</p>
<p>Installation of target hardening measures to secure community buildings, including fencing/ alarm systems/ CCTV</p> <p>Development of projects that will protect and secure the community, particularly children and vulnerable people</p>	<p>ASB, creating stronger communities, acquisitive crime</p> <p>Protecting those most at risk , alcohol-related harm, ASB, domestic abuse</p>
<p>Designing or supporting local campaigns, or producing material to assist on raising awareness on crime and disorder</p>	<p>ASB, alcohol-related harm, substance misuse, domestic abuse, protecting those most at risk, acquisitive crime</p>

5.3 Please note that these are only a few simple examples. If you are unsure about whether your proposed project is likely to be eligible please contact the Safer South Derbyshire Partnership on 01283 595924 or by email at community.safety@south-derbys.gov.uk

6 Application procedure

6.1 The application must be made on behalf of a (non-profit) organisation, group or society, and the bank transfer should be made payable to a registered bank account i.e.: school, sports club, parish council, youth club, residents association etc. If an applicant does not have a registered bank account other arrangements may be possible for another organisation to hold the funding. For further information please contact Ian Hey, Community Partnership Officer on 01283 228 741 or by email at ian.hey@south-derbys.gov.uk

6.2 All completed applications will be submitted to the **Safer South Derbyshire Partnership c/o South Derbyshire District Council, Civic Way, Swadlincote, Derbyshire DE11 0AH** or by email at: community.safety@south-derbys.gov.uk

6.3 On receipt of a completed application form the Safer South Derbyshire Partnership will check to ensure that the project meets the required partnership criteria and that the application provides suitable information.

6.4 Once the application has been checked, the applicant will be advised of the outcome within seven days. There will be two possible outcomes:

1. The applicant will be advised that the project and the application meets the required partnership criteria and that the application will be presented to the next round of Area Forum meetings for approval.
2. The application did not meet the required partnership criteria. If this occurs, feedback will be provided on why the application did not meet the criteria and assistance will be offered to improve the application where applicable.

6.5 If the application meets the set partnership criteria it will be presented to the next Area Forum meeting for approval. Applicants are encouraged to attend the meeting wherever possible to answer any questions, but it is not mandatory.

6.6 In exceptional circumstances and when a need can be clearly demonstrated (i.e.; to prevent further crime and ASB occurring), applications can be approved by the Chair of the Area Forum and the Chair of the Safer South Derbyshire Partnership on request.

6.7 If two or more applications are received at the same time that will use more than the total of the available allocation, the applications will be checked against the partnership criteria as per normal and the successful ones will be presented at the next meeting. The partnership will recommend a split of the funding based on the proposed project, the applications and the set scoring criteria and the recommendation will be presented for the meeting to approve.

7 Timescales

7.1 Once the application has been approved the applicant will be issued an offer letter containing conditions of grant and an acceptance slip. This should be signed and returned to the Safer South Derbyshire Partnership within 30 days of the date of the offer letter.

7.2 Once the Safer South Derbyshire Partnership receives the signed acceptance slip, the bank transfer for the full funding amount will be available for the applicant to request when the project is ready to be completed. The payment will not be issued automatically.

7.3 All projects where the grant is offered before December 31st should be complete by March 31st, unless a deadline extension has been approved by the partnership. All accompanying receipts and invoices should also be submitted by this date.

7.4 Projects funded via the 'Big Pot' will have until the end of March the following year to complete the project.

8 Condition of Grants

8.1 The following conditions of grant will be sent out with the offer letter. The applicant must sign up to agree to these conditions before the funding will be released.

- (i) You should provide three competitive quotations for each item of capital expenditure you intend to purchase. Capital items are generally buildings or equipment (i.e.: fencing, CCTV, security works, lighting, play equipment etc).
- (ii) The partnership will release the funding on request from the project lead. Funding should not be requested until the project is ready to be delivered.
 - a. This project must be completed and copies of receipted invoices provided to the partnership no later than March 31st unless an extension is agreed with the Safer South Derbyshire Partnership.
 - b. The Safer South Derbyshire Partnership reserves the right to publicise its involvement with this crime prevention project.
- (v) The expenditure must relate to the purchase and installation of materials, or the hire of services in relation to the original application.
- (vi) Safer South Derbyshire Partnership has the right to require information and assistance from you (the grant beneficiary) as to the satisfaction of any of the grant conditions - such information as is required to be provided in writing within 10 working days of such request.
- (vii) You obtain planning permission to install any proposed buildings or security measures **where applicable** prior to the payment of any grant. If you are unsure please contact the SDDC Planning Dept. on 01283 228706 or by email at planning@south-derbys.gov.uk .
- (viii) An evaluation report will be produced on completion of the project, which will be submitted to the Area Forum.