

Who can have a Gold Card?

Older people approaching state pension age

See the table on page 7 for details. Or check the online calculator at www.gov.uk/calculate-state-pension/y/age

People of any age with a qualifying disability

You qualify for a Derbyshire Gold Card if you:

- are blind or partially sighted
- are profoundly or severely deaf
- are without speech
- have a disability or suffered an injury which affects your ability to walk
- are without arms or have the long term loss of the use of both arms
- have a learning disability
- cannot drive on medical grounds or would automatically be refused a driving licence if you applied. This may include people with severe mental illness.

The application form at the back of this leaflet lists the documents you will need to prove that you are eligible for a Derbyshire Gold Card.

How to apply

Complete the application form at the back of this booklet and make sure you have the documents you need to prove that you are entitled to a card. You can then choose one of three ways to apply for a card.

In person at a free photography session

At certain times you can have your photograph taken at some council offices for free. You will need to take your completed application form and proof documents with you. Your Gold Card will be posted to you.

In person with your own photograph

Visit your local council office with your completed application form, proof documents and a passport-sized photo. Your Gold Card will be posted to you.

By post

Send the application form, a passport-sized photograph and copies of your proof documents to your local council. Your Gold Card will be posted to you.

All the information in this leaflet is correct at time of printing. Please telephone your local council to check their office opening hours and photography sessions if you are making a special journey to apply for a Gold Card. See over the page for specific instructions of how to apply via your local council.

Not sure which is your local council? It is the one you pay your Council Tax to. For more information contact Call Derbyshire **01629 533190**.

You can also apply online at www.derbyshire.gov.uk/goldcard

Amber Valley Borough Council
01773 570222

Apply at a free photography session

Visit the council office listed below.

No appointment is needed.

Ripley Town Centre Office, Market Place, weekdays 9.00am–4.30pm

Apply by post

Send your completed application form with photocopies of your proof documents and a passport-sized photograph to:

Gold Card, Amber Valley Borough Council, PO Box 1, Town Hall, Ripley, Derbyshire, DE5 3BT.

Bolsover District Council
01246 242424

Apply at a free photography session

Visit the council office listed below.

No appointment is needed.

Clowne Contact Centre, The Arc, High Street, weekdays 9.00am–5.00pm

Apply in person with your own photograph

Bolsover Contact Centre, Cotton Street, weekdays 9.00am–5.00pm

Clowne Contact Centre, The Arc, High Street, weekdays 9.00am–5.00pm

Shirebrook Contact Centre, Main Street, weekdays 9.00am–5.00pm

South Normanton Contact Centre, The Hub, Shiners Way, weekdays 9.00am–5.00pm

Apply by post

Send your completed application form with photocopies of your proof documents and a passport-sized photograph to:

Gold Card, Bolsover District Council, The Arc, High Street, Clowne, Derbyshire, S43 4JY.

Chesterfield Borough Council
01246 345345

Apply at a free photography session

Visit either of the council offices listed below. No appointment is needed.

Chesterfield Customer Service Centre, 85 New Square or Tourist Information Centre, Rykneld Square, weekdays 9.00am–4.00pm

Apply by post

Send your completed application form with photocopies of your proof documents and a passport-sized photograph to:

Gold Card, Chesterfield Borough Council, Visitor Information Centre, Rykneld Square, Chesterfield, Derbyshire, S40 1SB.

Derby City Council
01332 293111

Please note if you are a Derby City resident you need to complete a separate application form. For details of where you can get an application form call Derby City Council 01332 293111.

Derbyshire Dales District Council
01629 761100

Visit the council office listed below. No appointment is needed.

Matlock Town Hall, Bank Road,
Monday to Friday, 9.00am–4.30pm

Apply by post

Send your completed application form with photocopies of your proof documents and a passport-sized photograph to:

Gold Card, Derbyshire Dales District Council, Town Hall, Matlock, Derbyshire, DE4 3NN.

Erewash Borough Council
0115 907 2244

Apply at a free photography session

Visit either of the council offices listed below. No appointment is needed.

Ilkeston Town Hall, Wharncliffe Road,
Monday to Thursday, 8.30am–5.00pm,
Friday 8.30am–4.30pm

Long Eaton Town Hall, Derby Road,
Monday to Thursday, 8.30am–5.00pm,
Friday 8.30am–4.30pm

Apply by post

Send your completed application form with photocopies of your proof documents and a passport-sized photograph to:

Gold Card, Erewash Borough Council, PO Box 2, Wharncliffe Road, Ilkeston, Derbyshire, DE7 5SE.

High Peak Borough Council
0345 129 77 77

Apply at a free photography session

You can make an appointment to have your photograph taken at the Buxton and Glossop Council offices. To book an appointment call 0845 129 77 77.

Apply in person with your own photograph

Buxton Town Hall, Market Place,
weekdays 9.00am–4.30pm

Chapel-en-le-Frith Parish Council,
Town Hall, weekdays 9.00am–12.30pm

Glossop Municipal Buildings,
weekdays 9.00am–4.30pm

New Mills Town Council, Town Hall,
Monday to Thursday 9.00am–5.00pm,
Friday 9.00am–4.30pm

Whaley Bridge Town Council,
Mechanics Institute, weekdays
9.00am–12.30pm

Apply by post

Send your completed application form with photocopies of your proof documents and a passport-sized photograph to:

Gold Card, High Peak Borough Council, PO Box 136, Buxton, Derbyshire, SK17 1AQ.

**North East Derbyshire
District Council 01246 217730**

Apply at a free photography session

Visit the council office listed below.
No appointment is needed.

North East Derbyshire District
Council Office, 2013 Mill Lane,
Wingerworth,
weekdays 9.00am–5.00pm

**Apply in person with your own
photograph**

Dronfield Sports Centre,
Civic Centre, weekdays 9.00am–
4.30pm

Area Housing Offices:

Clay Cross Market Street, weekdays
9.00am–4.30pm, closes 2.00pm
Wednesday

Killamarsh Stanley Street,
weekdays 9.00am–4.00pm,
closed Wednesday

North Wingfield Resource Centre,
Whiteleas Avenue, weekdays
9.00am–4.00pm, closes 2.00pm
Wednesday

Apply by post

Send your completed application
form with photocopies of your
proof documents and a passport-
sized photograph to:

**Gold Card, North East Derbyshire
District Council, 2013 Mill Lane,
Wingerworth, Chesterfield,
Derbyshire, S42 6NG.**

**South Derbyshire District Council
01283 595795**

Apply at a free photography session

Visit the council office listed below.
No appointment is needed.

Swadlincote Civic Offices, Civic Way,
Monday, Tuesday and Thursday
8.45am–5.00pm,
Wednesday 9.30am–5.00pm,
Friday 8.45am–4.30pm.

Apply by post

Send your completed application form
with photocopies of your proof
documents and a passport-sized
photograph to:

**Gold Card, South Derbyshire District
Council, Civic Offices, Civic Way,
Swadlincote, Derbyshire, DE11 0AH.**



All the council offices listed above are
accessible to wheelchair users.

DERBYSHIRE GOLD APPLICATION FORM

Please contact your own district or borough council if you have any difficulties with this form.

You can also email goldcard@derbyshire.gov.uk

You must apply to the district or borough council area where you are a resident. This is the council you pay your Council Tax to. If you are unsure contact **Call Derbyshire 01629 533190**.

Please see pages 4 to 6 of this booklet for a list of places where you can apply in your area and details of free photography sessions.

Applying at a free photography session

Check if you need to make an appointment first. Details of offices where you can have your photograph taken free-of-charge are listed in this booklet. You will need to take with you this application form and proof documents. These should be originals not copies. See Part B for accepted proof documents.

Applying in person with a photograph

Visit your local council office with a completed application form, a recent colour standard passport-sized photograph with your name and address written on the back and your proof documents (originals not copies).

See below for accepted proof documents.

Applying by post

Send these documents to your local council at the addresses listed on pages 4 to 6:

- This application form completed
- A recent colour, standard passport-sized photograph with your name and address on the back
- A photocopy of your proof documents. Do not post original documents.

PLEASE COMPLETE BOTH SECTIONS

PART A YOUR DETAILS (Please use CAPITAL LETTERS)

Title	Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other please state <input type="text"/>
First name	<input type="text"/>				Surname <input type="text"/>
House number or name	<input type="text"/>				
Street	<input type="text"/>				
Village	<input type="text"/>				
Town	<input type="text"/>	Postcode	<input type="text"/>	<input type="text"/>	<input type="text"/>
Telephone*	<input type="text"/>	email*	<input type="text"/>	Date of birth	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

*We will only contact you by phone if we have a question about your application. We will not pass your number on to anyone.

PART B ELIGIBILITY

Proof of address (utility bill **OR** council tax bill **OR** bank statement) and one of the following proof documents (tick one box only):

I am eligible because of my age	Passport OR birth certificate OR medical card OR driving licence	<input type="checkbox"/>
I am blind OR partially sighted	Registration card OR eye specialist letter (note 2)	<input type="checkbox"/>
I am profoundly OR severely deaf (note 3)	Registration card if you have one OR Audiology Clinic report OR letter	<input type="checkbox"/>
I am without speech (note 4)	Report from speech and language therapy service	<input type="checkbox"/>
I have a disability OR have suffered an injury which has a substantial and long term effect on my ability to walk (note 5)	Higher rate mobility component of Disability Living Allowance (DLA) notification letter OR PIP letter showing 8 points or more* for mobility component, moving around OR War Pensions mobility supplement notification letter OR Blue Badge, physiotherapist OR occupational therapist report	<input type="checkbox"/>



I am without arms OR have the long term loss of the use of both arms	Physiotherapist OR occupational therapist report OR other medical evidence	<input type="text"/>
I have a learning disability (note 6)	Children: Your Education and Health Care Plan OR supporting letter from your special school OR school with enhanced resources to cater for children with autism OR a letter from a medical professional Adult: Stamp and signature OR supporting letter from adult social care services OR a medical professional	<input type="text"/> <input type="text"/>
I have been refused OR had my driving licence revoked on medical grounds OR I have a disability which means I would automatically be refused a driving licence if I applied (note 7)	DVLA letter OR consultant report	<input type="text"/>

Notes:

- 1 Check the table included on page 7 of this leaflet to see when you are eligible. If you are not sure contact 01629 533190.
- 2 Registration is voluntary. For advice on how to register as blind or partially sighted, please contact Derbyshire Association for the Blind's Sightline helpline on 01332 292262. If you are not registered, a Certificate of Vision Impairment signed by an eye specialist such as a consultant ophthalmologist, can be used as proof.
- 3 Having an overall average hearing loss that is between 70-95 dBHL (severely deaf) or 95+ dBHL (profoundly deaf).
- 4 People who are unable to make clear basic oral requests such as asking for a particular destination or fare or who are unable to ask specific questions to clarify instructions. People without speech who are also deaf need only supply one proof document.
- 5 The applicant is unable to walk for 100m without severe discomfort or help from another person or use of a mobility aid. The degree of disability should not fall far short of that required to qualify for the higher rate mobility component of Disability Living Allowance (DLA).
- 6 For the purposes of Gold Card learning disability means a state of arrested or incomplete development of mind and a significant impairment of intelligence and social functioning which may result in an inability to cope independently. These disabilities must have started before adulthood and have a lasting effect on development. Please note that conditions such as dyslexia, dyspraxia and ADHD are not covered by this definition.
- 7 People who would automatically be refused a driving licence if they applied (other than on the grounds of misuse of drugs or alcohol) qualify for Gold Card. This includes people with a severe mental disorder such as severe anxiety or depressive illnesses, acute psychotic disorders, hypomania/mania, chronic schizophrenia, other personality disorders or dementia. Also people with uncontrolled epilepsy or liability to fainting, or restricted visual fields of disabling hypoglycaemia. For current DVLA medical regulations visit www.dvla.gov.uk or call DVLA 0300 7906806.

* If you are in receipt of a PIP letter showing 8 points or more for daily living component, communicating verbally, you may use it to prove you qualify for a Gold Card.

DATA PROTECTION AND YOUR SIGNATURE

For more information on how Derbyshire County Council uses data we hold about you, how long we keep it and your rights relating to it, please go to our website at www.derbyshire.gov.uk/gdpr. If you have any concerns regarding how Derbyshire County Council uses your data you may contact the Data protection Officer on 01629 538306.

I understand that my details will be treated in confidence and kept securely by the local authority in accordance with the General Data Protection Regulation (GDPR) and Data Protection Act (DPA) 2018. I understand that you may have to share some of my details with other councils and government agencies working on behalf of the councils and other organisations, if requested. This is for the purpose of administering the Gold Card scheme and to protect against fraud as part of the National Fraud Initiative scheme. I confirm that all the information I have given on this form is true and complete and the document I am supplying as proof of eligibility is valid. I understand that if any details are found to be false my Gold Card will be cancelled and I may have to pay any costs arising from the issue or use of the Gold Card. I undertake to return my Derbyshire Gold Card to my local district or borough council if my circumstances change; for example if I move address either to a different county or within Derbyshire, or I become ineligible because of a change in my disability.

I understand that if I lose my Derbyshire Gold Card there will be a £5 replacement fee.

Your signature

Date

For office use only

Date

Applicant number

Replacement £5

Expiry date of card for applicants whose disability is temporary