

Grant No Grave No Section Fee Receipt No



Civic Offices, Civic Way
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APPLICATION TO ERECT/REINSTATE* A MEMORIAL (* please delete)

All memorials to be installed must first be approved by the Cemeteries Officer. All applications will show full detail of the memorial to be installed indicating the size of memorial, material to be used, the inscription and full installation details, including the method of fixing the memorial to the foundation. All work will be in accordance with the Cemetery Regulations and the NAMM Code of Working Practice.

Upon approval a Permit to Erect a Memorial will be issued to the memorial mason.

Cemetery Grave No Section
Name of Deceased
Signature of the Grant of Right Holder Date
Full name & address
(in block letters)

Name & address of
memorial mason

MEMORIAL SPECIFICATION

Material Type of foundation
Dimensions:
Overall size (measured from ground level)
Plate Base Foundation
Installation details
.....
Inscription
.....
.....

Please remember to complete the section overleaf

Memorial Mason Disclaimer

I declare that the memorial shall be installed as indicated on this application form. No variation to the details on the application will be permitted. All work undertaken on site will also be in accordance with the detail submitted on this application and NAMM's current Code of Working Practice.

I shall provide a guarantee for the memorial for a year period, in the agreed format, and a minimum of a five year insurance certification, issued to the grave owner by Insurance Company (if applicable).

Signature of Memorial Mason: Date:

Please provide a drawing/image of the proposed memorial in the space below

How is your information used?

The information given on this form will be used for the sole purpose of processing your application.

Who has access to your information?

Information may be accessed by staff within the Cultural Services Team and may be shared with other Council departments, funeral directors, memorial masons, industry governing bodies and legal advisory services but only for the purpose of dealing with and responding to enquiries relating to your application.

For further information about how your personal information will be used, please visit www.south-derbys.gov.uk where you can see a full copy of our privacy notice. Alternatively you can request a hard copy from culturalservices@south-derbys.gov.uk