



**South  
Derbyshire  
District Council**

**LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982**

**APPLICATION FOR REGISTRATION**

I / WE HEREBY MAKE APPLICATION under the provisions of the above Act for registration to carry on:

- |              |                       |                               |                       |
|--------------|-----------------------|-------------------------------|-----------------------|
| Tattooing    | <input type="radio"/> | Semi-Permanent Skin-Colouring | <input type="radio"/> |
| Acupuncture  | <input type="radio"/> | Cosmetic Piercing             | <input type="radio"/> |
| Electrolysis | <input type="radio"/> |                               |                       |

<b>Name(s) of the Applicant(s) (in full)</b> <b>Mr/Mrs/Ms/Miss/Other:</b> Please state all first names	
<b>Full Postal Address(es) of Applicant(s)</b> (i.e. usual place(s) of residence or, in the case of a company or firm, the registered or principal office)	
<b>Trading as:</b>	
<b>Contact Details:</b> Daytime: Mobile: Best time for contacting: Email Address:	

<p>Name and address of premises to be registered:</p>	
<p><b>Description of premises</b>, including rooms to be registered and particulars of arrangements for cleansing of premises, fittings and equipment and sterilisation of instruments (Attach separate schedule if necessary)</p>	
<p><b>Please provide a plan of the premises layout or proposed layout</b></p> <p>The plan must be to scale, clear and complete showing the location of essential facilities i.e. wash hand basins and equipment sinks.</p>	
<p><b>Have you previously been registered in this respect in any other district?</b> If so, please provide details</p>	<p>Yes / No</p>
<p><b>Have you ever been convicted of any offence under the above Act?</b> If so, please provide details</p>	<p>Yes / No</p>
<p><b>Both the person and the premises must be registered but if you are going to work in a premises in South Derbyshire District Council that is already registered you only need to apply for a personal registration</b></p>	
<p><b>Which type of registration do you require?</b> An application fee is required for each registration.</p>	<p><b>Personal Registration</b>      <input type="radio"/></p> <p><b>Premises Registration</b>      <input type="radio"/></p>
<p><b>Please provide details of your qualifications and/or experience in support of your application?</b></p>	

An application fee of £145 per premises and £145 per person must accompany the application form. The application form can be posted with a cheque made payable to South Derbyshire District Council at Civic Offices, Civic Way, Swadlincote, Derbyshire, DE11 0AH or a payment made over the phone by calling 01283 595716.

## DECLARATION

### Fraud Act 2006

I hereby declare that I fully understand, have read and checked the details and questions on this application form and that the foregoing statements are true. I understand that it is a criminal offence if I or anyone else gives false information, or makes a false representation, or fails to disclose information in order for me to obtain a registration. I am fully aware that the provision of a false statement, or information, or the concealment of offences/ convictions/ cautions in order to obtain a registration is an offence under the above Act. I am also aware that action will be taken against any registration granted as a result of breaching this Act.

Signed by the applicant.....Date.....

Print Name.....

### Please Note

**If any part of this application form is not completed it will be returned to the applicant.  
Your application will only be processed once all the necessary documents and the fee are submitted**

### Privacy Notice

#### How is your information used?

We collect information to assess your suitability to be issued with a registration. We may also use your contact details in the event that we need to contact you in relation to your registration.

#### Who has access to your information?

Information is shared with other regulatory and enforcement authorities including, but not limited to, other Council services; Councillors; Trading Standards; HM Revenues and Custom; Home Office Immigration; and other local authorities when allowed to by law for the purposes of the administration and enforcement of authorisations, and for the purposes of the prevention and detection of crime, public safety, public health, protection of the environment and prevention of fraud.

Certain information about registrations (including in particular your name and the address of any premises to which a registration applies) may be published on a public register on our website when we are required to by law.

*For further information about how your personal information will be used, please visit [www.southderbyshire.gov.uk](http://www.southderbyshire.gov.uk) where you can see a full copy of our privacy notice. Alternatively you can request a hard copy from [licensing@southderbyshire.gov.uk](mailto:licensing@southderbyshire.gov.uk)*