



**South
Derbyshire**
District Council

Application for a Street Trading Consent

SECTION 1 – CONSENT DETAILS	
Are you applying as (please tick): An individual <input type="checkbox"/> A company <input type="checkbox"/> A partnership <input type="checkbox"/>	
Please state your trading name:	
Is this application for a grant of a new consent or a renewal (please tick the relevant box): Grant of a new consent <input type="checkbox"/> Renewal of an existing consent <input type="checkbox"/> If 'renewal' please provide your existing consent number:	
SECTION 2 – APPLICANT DETAILS	
Applicant Details	
Title (please tick): Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other <input type="checkbox"/> (please state):	I am 18 years old or over. Please tick: Yes <input type="checkbox"/> No <input type="checkbox"/> Date of Birth:
Surname: Any previous surnames:	Forenames:
Position/Role in the business:	
Home Address: Postcode:	Telephone numbers: Daytime: Evening: Mobile:

	Email address (if you would prefer us to correspond with you by email):
Partnerships (If you are applying as a partnership, please provide the following details in respect of each partner – where there are more than two partners then please use a continuation sheet)	
<p>Full name:</p> <p>Any previous names:</p> <p>Date of birth:</p> <p>Residential address:</p> <p>Telephone numbers:</p> <p>Daytime:</p> <p>Evening:</p> <p>Mobile:</p> <p>Email address (if you would prefer us to correspond with you by email):</p>	<p>Full name:</p> <p>Any previous names:</p> <p>Date of birth:</p> <p>Residential address:</p> <p>Telephone numbers:</p> <p>Daytime:</p> <p>Evening:</p> <p>Mobile:</p> <p>Email address (if you would prefer us to correspond with you by email):</p>
Companies (If you are applying as a company please provide the details set out below about the company)	
<p>Company name:</p> <p>Registration number:</p> <p>Address of the registered office:</p> <p>Telephone numbers:</p> <p>Daytime:</p> <p>Evening:</p> <p>Mobile:</p> <p>Email address (if you would prefer us to correspond with you by email):</p>	

SECTION 3 – DETAILS OF THE CONSENT REQUIRED

Please state the address of the location that you wish to trade (please include a map showing exactly where you wish to trade):

What type of articles do you wish to sell/trade?

On what day(s) do you wish to trade:

What times do you wish to trade on the above days?

SECTION 4 – VEHICLE DETAILS

Registration number of vehicle/trailer intended to be used:

Description of vehicle

How is your vehicle powered (please tick all that apply)

Petrol Diesel Hybrid Plug-in Hybrid
Electric Vehicle

Description of trailer

How is your trailer powered (please tick all that apply)

Kerosene Petrol Diesel Gas Mains
Electricity Electric Battery Solar Powered
Battery

MOT expiry date:

Insurance expiry date and provider:

SECTION 5 – ASSISTANT DETAILS

Please give the name and address of one other person (if applicable) who may operate trading under the authorisation of the consent in the absence of the consent holder:

Name:

Address:

Telephone Number:

Date of Birth:

SECTION 6 - DECLARATION

The information contained in this form is true and accurate to the best of my knowledge and belief. I am aware that it is an offence to make a false statement in, or in connection with, this application.

Signed:

Name:

Date:

Signed:

Name:

Date:

Checklist – please ensure the following are submitted with your application form:

- Colour photographs of the interior and exterior of the stall, van, barrow, cart etc that will be used for the street trading activity (grant only if vehicle is the same on renewal)
- Plan indicating the proposed location of where I wish to trade
- Public liability insurance certificate
- Relevant food hygiene qualification (if trading food)
- Proof of trade waste contract
- Proof of food registration (if trading food)
- Business Environmental Statement *
- Fee - £206 application fee plus £166 consent fee (payable if application is successful)

* Every business plays a vital part in how we can look after “our environment” to help tackle climate change and improve the district’s environment for the future. We welcome businesses to demonstrate their environmental ethos and work practices, which supports our corporate plan aims for 2020-2024*.

<https://www.southderbyshire.gov.uk/about-us/performance>

Consider the following: alternatives to polystyrene packaging (e.g. compostable packaging), waste reduction measures, no single use plastics (e.g. wooden cutlery/paper straws), buying local, supporting communities (fair trade, ethical, food banks).

Privacy Notice

How is your information used?

We collect information to assess your suitability to be issued with a consent. We may also use your contact details in the event that we need to contact you in relation to your consent.

Who has access to your information?

Information is shared with other regulatory and enforcement authorities including, but not limited to, other Council services; Councillors; the Police; the Fire Authority; Trading Standards; HM Revenues and Custom; and other local authorities when allowed to by law for the purposes of the administration and enforcement of authorisations, and for the purposes of the prevention and detection of crime, public safety, public health, protection of the environment and prevention of fraud.

Certain information about consents (including in particular your name and the address of any premises to which a licence applies) may be published on a public register on our website when we are required to by law. Consents that have to be determined by our Councillors will be published in minutes on our website.

For further information about how your personal information will be used, please visit www.south-derbys.gov.uk where you can see a full copy of our privacy notice. Alternatively you can request a hard copy from licensing@south-derbys.gov.uk